



FOR VENUES & EVENT COORDINATORS

# Photo booth info for your venue

Pic Booth · St. Catharines · Niagara, Hamilton and the GTA · [picbooth.ca/for-venues](http://picbooth.ca/for-venues)

## WHAT WE NEED FROM THE ROOM

- ✓ **Floor:** about 8×8 ft per booth, 10×10 if you want room for a line
- ✓ **Power:** one standard 110V outlet within about 20 ft
- ✓ **Ceiling:** 8 ft of clearance, for the 360 booth only
- ✓ **The spot:** marked with a sign or floor tape before we arrive
- ✓ **Props:** a small table, if you have one spare
- ✓ **Wi-Fi:** not needed, we bring our own hotspot

## WHAT WE HANDLE

- ✓ **Before:** we confirm load-in door, power and the spot with you, and send a load-in plan
- ✓ **Insurance:** commercial general liability; a certificate naming your venue as additionally insured, free
- ✓ **Setup:** about 40 minutes before the booth opens, earlier when the room allows
- ✓ **During:** an attendant runs every staffed booth for the booked hours
- ✓ **After:** we pack down and carry everything out; guests get photos from an online gallery
- ✓ **Travel:** included on every quote

## FOOTPRINTS FOR YOUR FLOOR PLAN

|                                            |                                                                                 |
|--------------------------------------------|---------------------------------------------------------------------------------|
| <b>Magic Mirror, DSLR and Retro booths</b> | About 8×8 ft with backdrop and prop table · one outlet                          |
| <b>360 video booth</b>                     | 8×8 ft minimum, 10×10 ideal · 8 ft ceiling · level floor · one outlet           |
| <b>Magazine cover booth</b>                | 7'×6'×6' enclosure · plan about 8×8 ft with queueing room · one outlet          |
| <b>Draw Bots</b>                           | About 8×8 ft and one outlet per station · up to three stations                  |
| <b>Audio guest book</b>                    | A vintage phone on one decorated table · somewhere quieter than the dance floor |
| <b>Video guest book kiosk</b>              | Freestanding · one outlet · away from the speakers                              |
| <b>Snap &amp; Go self-serve booth</b>      | Guest-run · set up during the day · runs to 11pm · picked up the same night     |

## ROOMS WE HAVE ALREADY LOADED INTO

The Music Hall, Hamilton (JUNO Awards After Party) · Meridian Centre, St. Catharines · Jackson-Triggs, Niagara-on-the-Lake · Oakville Centre for the Performing Arts · Niagara College, Welland · Inn on the Twenty, Jordan · Calamus Estate Winery, Lincoln · Pillar & Post, Niagara-on-the-Lake · Bella Terra Vineyards · Lincoln Estates

"They were professional, punctual and went above and beyond!"

Michelle Biskup, repeat corporate client · rated 5.0 across 25 Google reviews

BOOKINGS, INSURANCE CERTIFICATES, VENDOR LISTS

**Rick Taylor · (905) 931-5709**

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Fully insured. Send your venue's certificate wording and it goes on the COI, at no charge.

